



Parent Contract

We recognize this enrollment as a family commitment. As Co-op parents we agree to:

- **Enroll online** (by August 1st) and **pay tuition and fees** using the *Smart Tuition/Blackbaud* (see attached instructions). Tuition is due each month from September through May. A late fee will be imposed if not received by your selected due date.
 - **Threes:** \$1,575 a year. \$175 s due the first day of each month from September through May.
 - **Fours:** \$2,160 a year. \$240 is due the first day of each month from September through May.
- **Attend:** Parents' Night, Orientation, Parents' meetings as needed, and participate in field trips for each enrolled child.
- **Committees:** For each enrolled child, participate in a committee, which include laundry, orientation (returning parents only), outdoor maintenance, and special events. We will pay a \$75 fine, per enrolled child, if we do not participate.
- **Housekeeping:** Work with a group of parents, at least one Friday or Saturday during the school year, to clean the classrooms. If we miss our scheduled cleaning day, we will pay a \$75 fine per enrolled child and be rescheduled for the next cleaning day.
- **Volunteer on Special Helper Days:** We will volunteer to attend with our child the required number of times on their Special Helper Days. We understand no other children or siblings are permitted to accompany us during the class sessions either on the school premises or on field trips, unless specified. If I am unable to volunteer, I will designate another adult to fulfill my responsibilities.
- **Purchase:** The required supplies on the supply list, a Greenhills Co-op Preschool tote bag (\$12) and T-shirt (\$8) (sold at Parents' Night) for each enrolled child.
- **Read:** the Greenhills Cooperative Preschool Handbook in its entirety.

My child, _____ has permission to accompany his/her class on any excursion – planned or impromptu – on the premises of Messiah Lutheran Church during the school year. I understand that my child's class will be with at least two adults. I also understand that special permission slips and proof of auto insurance will be required for both my child and the driver for excursions beyond the church grounds.

Parent(s) Signature & Date:
